

# CURRICULUM VITAE

**Gina L. Sharpe, MSW, LCSW**

[gsharpe@ssw.rutgers.edu](mailto:gsharpe@ssw.rutgers.edu)

Office of Continuing Education  
Rutgers University  
School of Social Work  
Rutgers University  
390 George Street, 3<sup>rd</sup> Floor  
New Brunswick, NJ 08901

Office: 848-932- 8442  
Fax: 732-932-8181

## EDUCATION

1991            Master of Social Work, New York University  
1984            Bachelor of Arts, Syracuse University

## LICENSURE/CERTIFICATIONS

Licensed Clinical Social Worker, State of New Jersey – 1998 to present  
Certificate in Clinical Supervision –completed May 2008

## ACADEMIC POSITIONS

2014-present    Assistant Director, Office of Continuing Education,  
School of Social Work, Rutgers University  
2008-2014      Continuing Education Coordinator/Instructor, Institute for Families,  
School of Social Work, Rutgers University  
2004-2005      Director of Field Education, Social Work Department,  
Seton Hall University  
1995-2004      Adjunct Faculty, Social Work Department,  
Seton Hall University

## ACADEMIC COMMITTEES

2019- Present    BASW Curriculum Committee  
2019 – Present    Clinical Specialization Curriculum Committee  
2019 – Present    Committee on Students

2018- Present GRIP Project Team: Promoting Resilience in Social Workers....

## PROFESSIONAL EXPERIENCE

- 2014-present Assistant Director, Office of Continuing Education,  
School of Social Work, Rutgers University
- Coordinate and develop Continuing Education workshops for social workers and other human service professionals, including the review of content, curriculum development, implementation, and delivery to outside agencies, organizations, and entities both public and private
  - Promote and market the Continuing Education program to increase revenue, raise program exposure, and identify new business opportunities, collaborate with funders and co-sponsors of certificate programs to ensure that expectations of grants and co-sponsorships are met
  - Manage and coordinate the clinical certificate in adoption in the Continuing Education program and Child Welfare Adoption program funded by the Department of Child Permanency and Protection, manage all administrative tasks related to the planning, implementing, and reporting required of the Adoption grants, facilitate Advisory Council meetings related to Continuing Education certificate programs in Adoption and Developmental Disabilities
  - Manage and supervise continuing education staff when needed and in the absence of the Director of Continuing Education, monitor the day to day administration of workshop schedules, locations, and trainer assignments, provide field supervision to Masters of Social Work students as needed, facilitate trainings/workshops for MSW students as needed
  - Develop and monitor program evaluations, instructor evaluations, assess effectiveness of programs, and implement appropriate changes when necessary, develop projects for Graduate Research assistants working in the Continuing Education office
  - Instruct academic courses as a non-tenure track member of the School of Social Work Faculty
- 2008-2014 Continuing Education Coordinator/Instructor, Institute for Families,  
School of Social Work, Rutgers University
- Coordination and development of Continuing Education workshops for social workers and other human service professionals, monitor the day to day administration of workshop schedules, locations, and trainer assignments, create and implement new Continuing Education workshops, track competitive marketplaces to further program development
  - Facilitate Advisory Councils related to course offerings

- Develop and monitor program evaluations, instructor evaluations, assess effectiveness of programs, and implement appropriate changes
- Develop program calendar per semester, participate in the production and distribution of the program catalog
- Maintain effective relationships with various public and private institutions and agencies to assist with meeting program needs
- Instruct academic courses as a non-tenure track member of the School of Social Work faculty
- Provide field supervision to Masters of Social Work students as needed

2007-2008

Senior Care Manager of the Care Coordination Team,  
Magellan Behavioral Health Services, Parsippany, New Jersey

- Case Coordinate referrals made to the behavioral health plan from Disease Management and Case Management Medical Programs.
- Provide psychosocial services to Disease and Case Management RN staff.
- Directly assess, engage and link members to appropriate behavioral health programs covered by their respective plans.
- Participate as a member of the Care Coordination interdisciplinary team.
- Provide coverage when necessary to other areas of service related to clinical Case Management.
- Coordinated and administered telephone assessment for members referred to Partners in Total Health care Program.
- Conducted site visits for the purpose of networking and information sharing with participating physician offices and group practices.
- Provided education to participating physicians on screening protocols to assess behavioral health warning signs and concerns.
- Develop in service programs on comorbidities for nursing staff

2006-2007

Care Manager Concurrent Reviews, Clinical Case Management  
Magellan Behavioral Health Services, Parsippany, New Jersey

- Conducted concurrent reviews with contracted facilities for inpatient and other higher levels of care
- Utilized a Windows-based care management application for record keeping
- Reviewed case progress and participated in treatment planning to ensure best case discharge, provided case review from admission through discharge for National and Risk plans

2004-2005

Director of Field Education, Social Work Department  
Seton Hall University, South Orange, New Jersey

- Instructed undergraduate courses for the School of Social Work
- Coordinated and placed BSW candidates in undergraduate field placements, monitored students and assigned agencies during the course of field placements, developed new placement opportunities for underclassmen
- Provided academic advisement for Social Work majors

2000-2004

Outpatient Care Manager, Clinical Case Management  
Magellan Behavioral Health, Parsippany, New Jersey

- Provided mental health assessments, referrals, and authorization for plan members, conducted crisis assessment and follow up with at risk callers
- Provided concurrent reviews with contracted facilities for other levels of care, reviewed outpatient treatment plans
- Utilized a Windows-based care management application for record keeping
- Conducted psycho-educational programs for corporate Employee Assistance Accounts
- Provided on sight short-term crisis counseling for Horizon employees.

1997-2000 Supervisor/Manager of Outpatient Mental Health Services  
Family Connections, Inc., Orange, New Jersey

- Provided administrative and clinical supervision to all Outpatient Mental Health Staff, ensured clinical coverage for all agency sites, and chaired departmental meetings
- Monitored intake volume, case assignments, and other client contact data
- Developed relationships with community providers and facilitated community based educational programs
- Maintained a small, clinical caseload, provided individual, family and group therapy
- Developed field placement opportunities and provided supervision to MSW and BSW candidates

1991-1994 Clinical Coordinator: Partial Hospital Program

Newark Beth Israel Hospital and Medical Center, Newark, New Jersey

- Managed and clinically supervised entry-level staff and cooperative-ed students
- Developed and assisted with program planning for Partial Hospital program
- Provided group therapy, individual therapy, and case management

## **DIRECT PRACTICE POSITIONS**

1995-present Solo Psychotherapy Practice, Private Practice, Montclair, New Jersey

- Provide individual, family, and group therapy

1994-1997 Employee Assistance Counselor, Behavioral Health Management Department, St. Joseph's Hospital and Medical Center, Paterson, New Jersey

- Assessed, counseled and referred individual employees, dependents, and external clients, provided consultation, education, facilitation, and arbitration to hospital staff and external clients
- Facilitated addiction and recovery support groups, workplace self-help and wellness groups
- Provided substance abuse counseling for individual employees in the addiction and recovery program
- Maintained confidential records and statistics

1989-1995 Psychiatric Emergency Room Crisis Screener ( Per Diem)

Newark Beth Israel Hospital and Medical Center, Newark, New Jersey

- Assessed individuals for psychiatric admission, treatment and/or follow-up
- Provided mobile outreach to the surrounding community and affiliated agencies

1991-1994 Psychiatric Emergency Room Crisis Screener ( Per Diem)  
Morristown Memorial Hospital , Morristown NJ

- Assessed individuals for psychiatric admission, treatment and/or follow-up
- Provided mobile outreach to the surrounding community and affiliated agencies

1988-1991 Mental Health Worker/Activities Therapist

Newark Beth Israel Hospital and Medical Center, Newark, New Jersey

- Working with a chronically mentally ill adult population, managed a daily food service, led activities and expressive therapy groups, and developed a weekend socialization program
- Provided weekly case management services and participated in interdisciplinary team meetings

## **PUBLICATIONS**

- Sharpe, G. (2013). Working with Immigrants and Refugees: The Case of Aaron. In Plummer, S., Makris, S., & Brocksen, S. (Eds.), Social work case studies: Foundation year, (pp.14- 15). Laureate International Universities Publishing: Baltimore.
- Sharpe, G. (2013). Working with Children and Adolescents: The Case of Dalia. In Plummer, S., Makris, S., & Brocksen, S. (Eds.), Social work case studies: Foundation year, (pp.37-38). Laureate International Universities Publishing: Baltimore.

## **PRESENTATIONS AND TRAININGS**

- November, 2019 SSW Brown Bag Lunch Presentation “Clinical/Private Practice”
- October 2019 Building Resilience in Social Workers: Exploring the functions of “mattering”  
Social Support and Job Satisfaction – Council of Social Work Education  
( CSWE ) – Denver, CO.
- April 2019 "Communications and Professional Development for Leaders"  
National Association of Social Workers-New Jersey Chapter Annual  
Conference in Atlantic City, New Jersey
- 2010-2019 “Annual Let’s Talk Adoption” Conference  
Busch Campus, Rutgers University

October 2018	“Adoption Certificate Training Programs: NJ’s Efforts to Enhance Adoption Expertise” ASAC 2018/Formations: Thinking Kinship through Adoption, the Seventh Biennial Conference of the Alliance for the Study of Adoption and Culture in Oakland, California
December 2017	“The Process of Becoming a Professional Social Worker” At the invitation of Montclair State University
May 2017	“The Reality of Family Violence in Social Work Practice” At the invitation of Monmouth University
2012-2014	“The Role of Termination in the Helping Relationship” for TFY MSW students at Rutgers University School of Social Work
May ,1999	Domestic Violence Workshop Family Connections and the Orange Police Department
1994-1997	New Hire orientations for Saint Joseph’s Hospital in Paterson, New Jersey

## TEACHING EXPERIENCE

### Rutgers University, School of Social Work

- Generalist Practice I , Fall 2019
- Professional Development Seminar (PDS), Spring 2019- present
- Clinical Assessment and Diagnosis (formerly Psychopathology), Spring 2010 to present
- Social Work Practice I, Fall 2014 -present
- MSW Field Supervision, 2013- 2014
- Diversity and Oppression, Fall 2011 -2013
- Clinical Practice I, Fall 2010
- Advanced Direct Practice I, Fall 2009
- Social Work Practice II, Spring 2009

### Seton Hall University

- Introduction to Social Work, 1995-2004
- BSW Field Seminar, 2004-2005
- Introduction to Helping Skills, 1996-1998
- BSW and MSW Field Supervision – Family Connections Inc., 1997-2000

## COMMUNITY /UNIVERSITY SERVICE

- Adverse Childhood Experiences (ACE) Impact Team – September 2017- present
- Board of Trustees of Advance Housing Inc. Inc. 2015- present

- DMHS Trauma Informed Care Advisory Committee – 2015-2017
- Rutgers University GSAPP Culture Conference Committee -2010- present
- Let's Talk Adoption Conference Committee- 2009- 2019
- Office of Continuing Education Certificate in Adoption Advisory Council – 2009- Present
- Office of Continuing Education Certificate in Developmental Disabilities Advisory- 2011- Present
- Undoing Racism Committee- Montclair Unitarian Church – 1999-2005

## **PROFESSIONAL MEMBERSHIPS**

National Association of Social Workers- NJ- 1995- present