

# ACT Certificate Program Requirements

Requirements	MSW Students	Post-Grads
<p><b>Courses</b>  <i>Most courses are hybrid and have 4 mandatory in-person sessions (all day) AND online requirements</i></p>	<ul style="list-style-type: none"> <li>• <b>HBSE: Understanding Addictive Behaviors</b> (course # 514) - MSW Human Behavior distribution requirement</li> <li>• <b>Case Management in Addictions Practice</b> (course # 598) - MSW general elective</li> <li>• <b>Clinical Social Work Addictive Behaviors I</b> (course # 522) – MSW Advanced Practice distribution requirement</li> <li>• <b>Clinical Social Work Addictive Behaviors II</b> (course # 597) - MSW general elective</li> <li>• <b>Gambling Counseling and Special Topics</b> (course # 510) - MSW general elective</li> <li>• <b>Professional Development and Responsibility in Addictions Practice</b> (course # 599) – MSW general elective</li> </ul>	<ul style="list-style-type: none"> <li>• <b>HBSE: Understanding Addictive Behaviors</b> (course # 514)</li> <li>• <b>Case Management in Addictions Practice</b> (course # 598)</li> <li>• <b>Clinical Social Work Addictive Behaviors I</b> (course # 522)</li> <li>• <b>Clinical Social Work Addictive Behaviors II</b> (course # 597)</li> <li>• <b>Gambling Counseling and Special Topics</b> (course # 510)</li> <li>• <b>Professional Development and Responsibility in Addictions Practice</b> (course # 599)</li> </ul>
<p><b>Field</b></p>	<p>675 hours (22.5 per week) in DMHAS facility (Field Practicum 3 &amp; 4)  OR  All field placements in DMHAS facility (Field 1, 2, 3, 4)  OR  All Advanced Standing Field Hours</p>	<p>Employment in DMHAS licensed agency or State Hospital in addiction program  OR  Registered Internship through ACT and School of Social Work  OR  675 per diem documented hours in a DMHAS facility</p>
<p><b>Observation of Mutual Support Meetings</b></p>	<p>30 Observations of Mutual Support Meetings (15 due by end of CSW: Addictive Behaviors I and 15 due by end of CSW: Addictive Behaviors II)</p>	<p>30 Observations of Mutual Support Meetings (15 due by end of CSW: Addictive Behaviors I and 15 due by end of CSW: Addictive Behaviors II)</p>
<p><b>LCADC Paperwork</b></p>	<p>Proposed Plan of Supervision Packet and LCADC application</p>	<p>Proposed Plan of Supervision Packet and LCADC application</p>
<p><b>Additional Requirements</b></p>	<p><b>Must be</b> in Traditional (on-campus) MSW program – may be 2,3,4-yr or Advanced Standing  <b>Must be</b> Clinical track</p>	<p>May need additional counseling-based coursework depending on master’s degree</p>

*Note: The ACT Professional Staff maintains a SAKAI site designed to support successful completion of the Certificate Program. It is the responsibility of all students to be familiar with the site and utilize it to get most up-to-date requirements.*

Visit the ACT website: <https://socialwork.rutgers.edu/academics/master-social-work-msw/addiction-counselor-training-act-certificate-program>. Questions may be directed to [ACT@ssw.rutgers.edu](mailto:ACT@ssw.rutgers.edu)