



# **HIV HEALTH SERVICES PLANNING COUNCIL**

## **MIDDLESEX-SOMERSET-HUNTERDON TGA**

*Ryan White HIV/AIDS Treatment Extension Act of 2009*

To: HIV Health Services Planning Council Members and Guests  
From: Planning Council Staff  
Re: HIV Health Services Planning Council Meeting Materials  
Date: November 1, 2016

**Pam Simone (Planning Council Support).....848-932-0538**

**Terri Fox (Quality Management & Program Support).....848-932-0537**

**Donna Van Alst (Principal Investigator).....848-932-0531**

The following materials are enclosed for your review prior to this month's meetings:

- ❖ December and January Calendar of meetings
- ❖ November Planning Council Meeting Agenda
- ❖ Committee Meeting Minutes October 2016
- ❖ Directions to meetings

You can access information about the Planning Council, our meeting minutes, and much more on the Planning Council website. Check us out at <http://www.centralnjhivplanningcouncil.org>

For any questions or concerns, contact Pam Simone at 848-932-0538

# December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				<b>1</b> 4pm World AIDS Day (Grace Reformed Church Highland Park)	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b> 2pm Service Standards/ Integrated Care (Institute for Families)	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> 10am Administrative Assessment (Somerset Treatment Services)	<b>15</b> 10am Executive (Institute for Families)	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> 1pm Our Voices (Hyacinth)	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>
					<b>2016</b>	

# January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> 12pm Planning Council Recognition (Livingston Student Center, Livingston Hall A)	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> 2pm Service Standards/ Integrated Care (Institute for Families)	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b> 2pm Membership and By Laws (Institute for Families)	<b>18</b>	<b>19</b> 1pm Our Voices (Hyacinth)	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> 2pm EIIHA (Institute for Families)	<b>25</b> 2pm Executive (Institute for Families)	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>				

**2017**

# HIV HEALTH SERVICES PLANNING COUNCIL

## MIDDLESEX-SOMERSET-HUNTERDON

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### Agenda

#### Planning Council Meeting

#### 6pm, November 1, 2016

#### Hyacinth AIDS Foundation

- I. Welcome Statement
- II. Sunshine Law
- III. Introductions
- IV. Reading of Mission Statement/Moment of Silence
- V. Evaluation Form
- VI. Roll Call of Voting Members
- VII. Approval of Minutes from October 2016 (Quorum to Approve)
- VIII. Approval of Agenda for November 2016 (Quorum to Approve)

**Please keep in mind your conflict of interest when you vote.**

Conflict of interest is defined as an actual or perceived interest, financial or otherwise, by a PC member in an action which results, or has the appearance of resulting, in personal, organizational (programmatic and service category), or professional gain

- IX. Action Items
  - “Assessment of the Administrative Mechanism FY 15-16”
- X. Administrative Agent Report
- XI. Reports
  - Executive Committee
  - Priorities/Service Standards/Comprehensive Care Plan Committee
  - Membership and By-Laws Committee
  - Administrative Assessment and Quality Review Committee
  - Our Voices “Client Caucus”
  - Early Identification of Individuals with HIV and AIDS (EIIHA)
- XII. Case Management Coordination Update
- XIII. Part B Update
- XIV. Old Business
- XV. New Business
- XVI. Announcements/Agency Updates
- XVII. Public Forum
- XVIII. Adjournment

### **The Sunshine Law**

“The notice of this meeting pursuant to the Open Public Meeting Act of NJ S.A10:4-10 has been complied with and shall be entered in the minutes of this meeting.”

### **Welcome Statement**

Welcome to the HIV Health Services Planning Council meeting of the Middlesex-Somerset-Hunterdon Transitional Grant Area. We meet at 6pm, the first Tuesday of each month at the Hyacinth AIDS Foundation in New Brunswick. The meeting is open to all who wish to attend. We request that everyone adhere to the ground rules on the back of the agenda. Thank you.

### **Ground Rules for the Meeting**

- The purpose of this meeting is to plan HIV services in Middlesex, Somerset, and Hunterdon counties that are funded through the Ryan White Part A Program.
- We encourage participants to be open-minded and flexible and to honor individual difference and diversity.
- The Chair is responsible for running today’s meeting. Everyone is expected to respect the Chair’s authority.
- You may ask a question anytime during the meeting. If you wish to ask a question, please raise your hand and wait for the Chair to recognize you.
- Due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Planning Council meetings are recorded and minutes are available to the public.
- We discourage sharing private information such as your HIV status. If private information is shared during the meeting, we expect that all who attend the meeting will keep this information confidential.
- The Planning Council’s role is to discuss service categories, not individual providers. Issues with individual providers should be directed to the Middlesex County Department of Community Services, Office of Human Services.
- Please keep your comments respectful aimed at improving services

### **Tenets of the HIV Health Services Planning Council**

#### **Statement of Purpose**

To improve and ensure the quality and availability of care for individuals infected with, or affected by HIV who reside in or receive services in the Middlesex-Somerset-Hunterdon TGA.

#### **Mission Statement**

The mission of the Planning Council is to establish and implement a comprehensive plan for the organization and delivery of HIV related services as described in the Ryan White HIV/AIDS Treatment Extension Act of 2009.

#### **Goals of the HIV Health Services Planning Council**

- To identify HIV needs, prioritize service interventions, and recommend allocations to meet the priority service needs in the TGA.
- To develop a Comprehensive HIV Care Plan describing the continuum of care to meet HIV needs in the TGA.
- To develop collaborative partnerships to facilitate the implementation of the comprehensive HIV care plan.
- To evaluate the effectiveness of HIV services in the TGA.
- To assure the rapid disbursement of Part A funds to meet HIV needs.
- To manage the operations of the HIV Health Services Planning Council.

# HIV Health Services Planning Council

MIDDLESEX-SOMERSET-HUNTERDON

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## Planning Council Meeting Minutes

6pm, October 4, 2016

### Hyacinth

**Attendance:** Erika Barrero, Janice Chapin, Conneil J. Gavin, Iris Gomez, Sylvester Graham, Edward Kelly, Pete Landron, Johanna Moore, John Marcinkiewicz, Roseann Marone, Barbara Schlichting, Melyssa Lewis, Lucy Counts, Terri Fox, Pam Simone, Frances Higgins, Steve Pitts, Polly Jones, Dennis Longo, Barbara Gelfand, Stephen White, Adara Kimbrough, Nicholas Kanasky, Ricardo Salcido, Brenita Mitchell, Brian McCormick and Gilo Thomas.

The meeting achieved quorum 11 out of 20 members were present.

The meeting was called to order by Conneil J Gavin at 6:00 pm.

The Welcome Statement and the Sunshine Law were read.

#### **Review of Minutes**

September 2016 minutes - 1<sup>st</sup> Janice Chapin; 2<sup>nd</sup> Barbara Schlichting - 11Y:0N:0A - minutes approved

#### **Review of Agenda**

October, 2016 agenda -1<sup>st</sup> Roseann Marone; 2<sup>nd</sup> Johanna Moore - 11Y:0N:0A - agenda approved

#### **Planning Council Training**

Janice Chapin gave an overview of the different committees and attendance policy. Janice Chapin stated committee attendance is a requirement for all Planning Council members. All Planning Council members must assert their membership to one committee. Committee attendance has the same standards as Planning Council meetings. If Planning Council member misses three consecutive meetings or four meetings in any grant year, member will be considered to have resigned. The Membership Committee will start enforcing committee attendance and issuing warning letters.

#### **Administrative Agent Update**

The administrative agent is currently writing the grant for fiscal year 2017. The grant application is due October 18.

The Integrated Care Plan was submitted on September 30. The TGA did not do their own Integrated Care Plan. It looked at the statewide plan and issued a letter of concurrence with reservations. The Letter of Concurrence with Reservations worked to create goals and objectives that best serve the TGA. The Letter of Concurrence with Reservations emphasized the work the Service Standards and Integrated Plan Committee focused on.

The Administrative Agent submitted a Core Medical Service Waiver. The request was denied. The review committee will provide feedback why the request was denied. The committee that reviewed the request will provide feedback why it was denied. It is not uncommon for first time waiver request applicants to be denied. Waiver request instructions are complex and unclear.

## **Reports**

### ***Executive Committee***

Ed Kelly reported that the Executive Committee met on September 28. The highlight was viral load suppression rate is at 87%. The Executive Committee discussed Planning Council trainings. The committee discussed having a few high quality trainings. Christine Lackey and Conneil J. Gavin are working on Planning Council orientation curriculum. The Executive Committee discussed administering a survey polling Planning Council Members for suggestions on future trainings. The Executive Committee reviewed and approved the October Planning Council meeting agenda.

### ***Service Standards Integrated Plan Committee***

Roseann Marone reported several of the service standards are overdue. Service standards for Legal was sent. The service standards for Mental Health and Substance Abuse will be sent out.

The committee did not meet in September. Roseann Marone announced the Service Standards and Integrated Care Committee needs a new chair.

The next meeting is Thursday, October 13, 2:00 p.m. at the Institute for Families.

### ***Membership and By-laws Committee***

Janice Chapin reported the committee needs members and encouraged Planning Council members to join.

### ***Administrative Assessment and Quality Review Committee***

Barbara Schlichtling reported the next AAQR meeting is on October 19, 2:00 p.m. at Somerset Treatment Services. Barbara Schlichtling announced the AAQR Committee needs a new chair.

### ***Our Voices***

Sylvester Graham reported Han Lee gave an overview of Housing Roundtables. The main findings were the need for housing rental education, roommate matching, budgeting assistance, and one main location for all housing information that clients and case managers can access. Han Le noted that housing issues (permanency, poor conditions, sharing space, etc.) was a major stress factor for many clients.

The Committee continued planning World AIDS Day.

### ***Early Identification of Individuals with HIV and AIDS (EIIHA)***

Pam Simone reported the EIIHA Committee worked on the EIIHA Plan for 2017. The EIIHA Committee currently does not have a chair. The next meeting is Tuesday, November 22, 2:00 p.m. at the Institute for Families.

### **Case Management Coordination Update**

Terri Fox reported that the next meeting is October 12. Loretta Dutton will present on the specific HIPP forms and tax reconciliations forms if insurance premium payments are paid through Part A or Part B.

Next week is Case Management Week. Terri Fox provide will refreshments at the next meeting.

### **Part B Update**

Gilo Thomas announced a webinar will be launched in the next few weeks. This webinar helps prepare Case Managers for open enrollment.

### **NJ HIV Planning Group**

Roseann Marone reported the state is funding a syringe access program. The nPEP document is drafted on white paper and being reviewed. The state is responding to the needs of patients trying to access these medications. The next meeting is on Monday, November 14, 10:30 a.m. at Cook Campus Center.

## Old Business

N/A

## New Business

N/A

## Public Forum

Horizon Blue Cross/Blue Shield is no longer paying single dose medications for HIV. They want consumers to take the three or four pill combination. This change can lead to medication compliance issue for consumers. It was encouraged to write impact statements and letters stating the implications to this change.

## Announcements

Johanna Moore announced Angie Klink no longer a case Manager at Zufall. The new Nurse Medical Case Manager starting on Friday, October 7. Zufall is in the process of being trained and certified on counseling.

Brian McCormick is the new Client Service Manager at Hyacinth.

Dr. Mitchell announced her class has mid-term assignment. Students must volunteer at least 20 hours per week. Students are required to interview a client or staff member for this assignment.

Roseann Marone announced Julian Golson is the new Nurse Case Manager at Robert Wood Johnson.

Iris House is sponsoring a Kitchen Table Chat Group on Thursday, October 6 from 6:00 – 8:00 p.m. Participants must be female, African or Afro-Latina, HIV positive and between ages 18-29. The discussion focuses on prevention and treatment, healthy relationships and abstinence. A light meal, transportation and a \$20.00 gift card is an incentive for participating.

Gilo Thomas announced Project Nest. It is a statewide program that provides housing for young MSM African American males that are currently homeless and between the ages 18-24. Funding for this program is provided by the Transitional Housing Department.

The house is located in East Orange and can accommodate up to 12 people. This program offers housing, counseling and drug/ alcohol rehabilitation. An RFP is being released for a house in Central and South Jersey in the next couple of weeks.

## Adjournment

Meeting adjourned 7:30 p.m.

**\*\*\* The next meeting will be at 6pm, Tuesday, November 1st at Hyacinth.**



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### **Membership and By-Laws Committee Meeting Minutes**

There was no October Membership and By-Laws Committee meeting.

# HIV HEALTH SERVICES PLANNING COUNCIL

## MIDDLESEX-SOMERSET-HUNTERDON

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### **Administrative Assessment & Quality Review Committee Meeting Minutes**

#### **Somerset Treatment Services**

#### **2pm, October 19, 2016**

**Attendants:** Ricardo Salcido, Barbara Schlichting, Johanna Moore-Valverde, Lucy Counts, Chris Fisher and Pam Simone.

#### **Review of August minutes**

1<sup>st</sup> Johanna Moore-Valverde; 2<sup>nd</sup> Barbara Schlichting - 2Y:0N:0A – motion passes

#### **Administrative Agent Report**

Lucy Counts reported the grant application was submitted October 18.

The Integrated Care Plan was submitted September 30. The TGA did not do their own Integrated Care Plan. It looked at the statewide plan and issued a letter of concurrence with reservations. The Letter of Concurrence with Reservations worked to create goals and objectives that best serve the TGA.

The county is trying to spend transportation funds. The county contacted service providers that offer core medial services and encouraged them to apply for funding.

The county will issue an RFA for Community Based Case management in the next few weeks.

#### **Expenditure Analysis by Service Category**

Chris Fisher reported Part A funds currently underspent by 6.3% and MAI funds underspent by 9.6%. Categories significantly underspent are dental, transportation and health insurance premium and cost sharing assistance.

Chris Fisher reported some agencies are not billing. Chris Fisher expects more billing closer to the end of the fiscal year. Chris Fisher will send an email reminding providers to bill in a timely manner.

#### **Quality Management**

N/A

#### **Old Business**

##### *Administrative Assessment Survey*

Barbara Schlichting reviewed the report and summarized the results and conclusions of the 2014-15 assessment of the administrative mechanism. Barbara Schlichting noted some edits should be made to reflect improved clarification of either the administrative assessment survey or administration.

Pam Simone will make the suggested edits and email it back to the AAQR Committee.

#### **New Business**

Barbara Schlichting will continue to attend AAQR Committee meetings. Barbara Schlichting announced the AAQR Committee needs a new chair.

The AAQR Committee changed the date of the December meeting. The new meeting date is December 14.

The AAQR Committee reviewed the proposed meeting dates for the next fiscal year. The confirmed meeting dates are 4/19/17, 6/21/17, 8/16/17, 10/18/17, 12/31/17 and 2/21/18. All meetings will continue to be held at Somerset Treatment Services at 2:00 p.m.

**Announcements**

N/A

**Adjournment**

**The meeting adjourned at 3:45 p.m.**

**The next meeting is scheduled for 2 p.m., Wednesday, December 14 at Somerset Treatment Services.**

# HIV HEALTH SERVICES PLANNING COUNCIL

## MIDDLESEX-SOMERSET-HUNTERDON

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### **“Our Voices” Client Caucus Meeting** **October 20, 2016** **1pm, Hyacinth**

#### **Introductions**

The meeting began at 1:00 p.m. with lunch. At 1:20 pm, the Planning Council Chair began the formal part of the meeting with introductions, the reading of the Our Voices/Client Caucus mission statement and a moment of silence.

#### **Old Business**

N/A

#### **New Business**

##### *World AIDS Day*

The group reviewed the 2016 planning time sheet. World AIDS Day is confirmed December 1 at the Reform Church in Highland Park from 4:00-8:00. The committee finalized the theme for World AIDS Day. It is *The Best Defense is a Good Defense*. Committee members solicited donations for World AIDS Day. Glenis Redmond from the State Theatre of New Brunswick is confirmed. The committee decided to forego the Affected Panel. In lieu of the Affected Panel, three different speakers will tell their story separately throughout the event. The committee continues to work on the flyer for World AIDS Day. Polly Jones coordinated the art activity for World AIDS Day.

#### **Reports**

N/A

#### **Announcements**

The next Planning Council meeting is on November 1 at 6:00 p.m. at the Hyacinth. Dinner is served at 5:00 p.m.

#### **Public Forum**

N/A

#### **Adjournment**

**3:45 p.m.**

# HIV HEALTH SERVICES PLANNING COUNCIL

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### **Early Identification of Individuals with HIV/AIDS Committee Meeting Minutes**

There was no October Early of Identification of Individuals with HIV/AIDS Committee meeting.

# HIV Health Services Planning Council

MIDDLESEX-SOMERSET-HUNTERDON

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## Service Standards Integrated Care Committee Meeting Minutes

October 13, 2016

2pm, Institute for Families

**Attendants:** John Marcinkiewicz, Roseann Marone, Lucy Counts, Bobby Rosenberg, Ingrid Johnson, Dennis Longo and Pam Simone.

### **Last Meeting Minutes**

July, 2016 Minutes – 1<sup>st</sup> John Marcinkiewicz; 2<sup>nd</sup> Bobby Rosenberg

### **Administrative Agent Update**

The administrative agent is in the final stages of reviewing and editing the grant. The grant application is due October 18.

The Integrated Care Plan was submitted on September 30. The Integrated Care Plan will be reviewed by HRSA and CDC in January to ensure all aspects are covered. The Integrated Care Plan will be updated as necessary and reviewed to ensure we are aligned with our goals and objectives.

### **Old Business**

The committee is proceeding with service standards that are due.

The Substance Abuse service standards were sent to New Brunswick Counseling and Barbara Schlichting for review.

Mental Health service standards were sent to Otlowski Center and Hyacinth for review.

### **New Business**

#### *Service Standards*

The committee reviewed Legal, Medical Transportation and Health Insurance Premium and Cost Sharing Assistance. The committee edited and made deletions/additions to the document. Pam Simone will send updated Legal Service Standards to Janice Chapin for review. Lucy Counts will update the Agency Service Standards section based on new service HRSA definitions. Agency Service Standards will be the same for all service categories.

### **Announcements**

N/A

### **Adjournment**

Meeting adjourned 3:45 p.m. – 1<sup>st</sup> John Marcinkiewicz; 2<sup>nd</sup> Ingrid Johnson

**The next Service Standards and Integrated Plan Committee meeting will be on Thursday, November 10<sup>th</sup> at 2pm at the Institute for Families.**

# HIV Health Services Planning Council

MIDDLESEX-SOMERSET-HUNTERDON

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## Executive Committee Meeting Minutes 2pm, Institute for Families October 26, 2016

**Attendance:** Ed Kelly, John Marcinkiewicz, Janice Chapin, Terri Fox, and Pam Simone. Call in Roseann Marone and Barbara Schlichting.

### **Review of September 2016 Minutes**

Motion to approve September 2016 minutes

1<sup>st</sup> Janice Chapin; 2<sup>nd</sup> John Marcinkiewicz - 5Y:0N:0A

### **Administrative Agent Update**

Lucy Counts was unable to attend the meeting. The administrative agent report was emailed and conveyed to the committee by Pam Simone.

The FY 2017 grant application was submitted on October 18.

The Administrative Agent has been notified by HRSA that we should receive feedback on the Integrated HIV and Care Plan sometime in spring 2017. If applicable, updates to the Plan can be submitted annually.

Administrative Agent is currently working on completing the RFA for the funds reallocated by Planning Council to Medical Case Management-Community Based. The RFA should be available within the next week or two.

### **Reports**

#### ***Service Standards Integrated Plan Committee:***

The committee reviewed Legal, Medical Transportation and Health Insurance Premium and Cost Sharing Assistance.

The Substance Abuse service standards were sent to New Brunswick Counseling and Barbara Schlichting for review.

Pam Simone sent Mental Health service standards to Hyacinth and Otlowski Center for review.

Lucy Counts will update the Agency Service Standards section based on new HRSA definitions. Agency Service Standards will be the same for all service categories.

Roseann Marone announced Service Standards and Integrated Care Committee needs a new chair. Roseann Marone agreed to mentor the new committee chair.

#### ***Membership and By-laws Committee***

The Membership Committee interviewed and approved Dennis Longo, Ricardo Salcido and Dr. Brenitta Mitchell for Planning Council Membership pending Freeholder approval.

Brigitte Nyandja is a Planning Council Member who was displaced after the closing of Imani Park. Janice Chapin will speak to Brigitte Nyandja and agree on what she wants to do regarding membership.

### ***Administrative Assessment and Quality Review Committee***

The Executive Committee reviewed the Assessment of the Administrative Mechanism report. The committee made final revisions to the Assessment of the Administrative Mechanism report.

The Executive Committee suggested an assessment on who was given the survey.

Motion to approve Assessment of the Administrative Mechanism report

1<sup>st</sup> Janice Chapin; 2<sup>nd</sup> John Marcinkiewicz - 5Y:0N:0A

Barbara Schlichting announced Administrative Assessment and Quality Review Committee needs a new chair. Barbara Schlichting nominated Ricardo Salcido and agreed to mentor him.

The next AAQR Committee meeting is December 14, 10:00 a.m. at Somerset Treatment Services.

### ***Our Voices***

The Committee reviewed the World AIDS Day planning worksheet and continued event planning. The theme for World AIDS Day this year is “The Best Defense is a Good Defense.” In lieu of the Affected Panel, three different speakers will tell their story separately throughout the event. Polly Jones coordinated the art activity for World AIDS Day.

All World AIDS Day speakers will be required to sign a disclosure form prior to the event. Pam Simone will be responsible for creating a consent form and obtaining signatures prior to the event.

### ***Early Identification of Individuals with HIV and AIDS (EIIHA)***

The EIIHA Committee does not have a committee chair. Cindy Leon volunteered to chair the committee and is eligible February 2017.

### **Quality Management Update**

The next Consumer Quality Work Group meeting is on November 19, 12:00 p.m. at the Institute for Families.

The Consumer Quality Work Group is participating in a Cross-Part Collaborative for the next nine months. This initiative looks at whether sub-populations have disparities in health outcomes. The sub-populations are MSM of color, African/Latino women, youth 13-24 years old and transgender. The Consumer Quality Work Group will take part in activities tracking disparities and will exam and review the data.

The state and RU-SON has funded a stigma project. The project is under Ann Bagchi from RU-SON. Ann Bagchi is seeking infected individuals from central and southern New Jersey to conduct interviews with other infected persons about HIV stigma. Applicants contact Ann Bagchi for additional questions are concerns at 201-303-6101.

### **Review of attendance**

The Executive Committee reported the difficulty filling vacancies for Committee Chairs. Ed Kelly requested current Committee Chairs to mentor members and encourage them to step up and take on a leadership role.

### **Old Business**

N/A

### **New Business**

#### ***Executive Committee Meeting***

The next Executive Committee meeting is December 15, 10:00 a.m. at the Institute for Families. There is no Executive Committee meeting in November.



*Planning Council Recognition Day*

The Planning Council Recognition Day is January 5, 2017 at Livingston Student Center. Pam Simone will coordinate the event.

**Review of Planning Council Agenda**

It was decided Pam Simone will present the results of the Assessment of the Administrative Mechanism final report at the November Planning Council meeting. Planning Council members will vote on the report after the presentation.

Motion to approve Planning Council agenda

1<sup>st</sup> John Marcinkiewicz 2<sup>nd</sup> Janice Chapin - 4Y:0N:0A

**Evaluations**

The evaluations were on a positive note.

**Announcements**

The Hyacinth is sponsoring a testing event on November 4, for National Latino AIDS Awareness.

**The next Executive Committee Meeting is Thursday, December 15 at 10:00 a.m. at the Institute for Families**

# Directions to Meetings

- Hyacinth
- Institute for Families

**HYACINTH  
317 George Street, Suite 203  
New Brunswick, NJ 08901  
732-246-0204**

**LOCAL TRAFFIC**

**Take Route 27 into New Brunswick to Neilson Street**

**Turn onto Nielson and proceed to the next light**

**You will be at the corner of Nielson Street and New Street**

**Turn right onto New Street and proceed to the middle of the block**

**Parking will be located on the right**

**Walk up the stairs enter the building**

**Take the elevator to the second floor, Suite 203**

**FROM THE TURNPIKE**

**Exit onto Rt. 18 North**

**Proceed on Rt. 18 North to the New Street exit**

**Take New Street to traffic signal**

**You will be at the intersection of Neilson Street and New Street**

**Proceed on New Street to the middle of the next block**

**Parking will be located on the right**

**Walk up the stairs enter the building**

**Take the elevator to the second floor, Suite 203**

**\*\*\*The Planning Council meeting is in the conference room on the 2<sup>nd</sup> floor in Suite 203.**

**Institute for Families**  
**55 Commercial Avenue, 3<sup>rd</sup> floor**  
**New Brunswick, NJ 08901**  
**848-932-0540**

## **Directions to Rutgers Public Safety Building**

### **From New Jersey Turnpike (North or South)**

Turn off at Exit 9, bear right after the tollbooths and follow signs for "Route 18 North – New Brunswick." Stay to the left to continue on Route 18 North and continue up to the second traffic light. After the merge onto Route 18, stay in the right lane and exit right for Commercial Avenue, New Street, Albany Street exits. Once you exit, stay in the left lane and turn left onto Commercial Avenue. Proceed along Commercial Avenue and make the first right onto Neilson Street. Make the next left onto Elijah's Way. The parking deck entrance for the Public Safety Building is to your immediate left on Elijah's Way. The parking deck elevator and stairs face Commercial Avenue. The building is to your right upon exit.

### **From Garden State Parkway (North or South)**

#### **Southbound** - Coming from northern New Jersey

Turn off at Exit 129 for the New Jersey Turnpike and head south. Turn off the Turnpike at Exit 9, bear right after the tollbooths and follow signs for "Route 18 North – New Brunswick." Stay to the left to continue on Route 18 North. Stay in the right lane and exit right for Commercial Avenue, New Street, Albany Street exits. Once you exit, stay in the left lane and turn left onto Commercial Avenue. Proceed along Commercial Avenue and make the first right onto Neilson Street. Make the next left onto Elijah's Way. The parking deck entrance for the Public Safety Building is to your immediate left on Elijah's Way. The parking deck elevator and stairs face Commercial Avenue. The building is to your right upon exit.

#### **Northbound** - Coming from southern New Jersey

Turn off at Exit 105 and follow signs for Route 18 North. After approximately 24 miles, you will pass the entrance for the New Jersey Turnpike. Stay to the left to continue on Route 18 North. Stay in the right lane and exit right for Commercial Avenue, New Street, Albany Street exits. Proceed along Commercial Avenue and make the first right onto Neilson Street. Make the next left onto Elijah's Way. The parking deck entrance for the Public Safety Building is to your immediate left on Elijah's Way. The parking deck elevator and stairs face Commercial Avenue. The building is to your right upon exit.

### **From Route 1 (North or South)**

Turn off Route 1 at exit marked "Route 18 North – New Brunswick." Stay to the left to continue on Route 18 North. Stay in the right lane and exit right for Commercial Avenue, New Street, Albany Street exits. Proceed along Commercial Avenue and make the first right onto Neilson Street. Make the next left onto Elijah's Way. The parking deck entrance for the Public Safety Building is to your immediate left on Elijah's Way. The parking deck elevator and stairs face Commercial Avenue. The building is to your right upon exit.

### **From Route 287 (North or South)**

Turn off at Exit 9 "River Road, Bound Brook, Highland Park." Proceed East on River Road toward Highland Park. Make a right onto Route 18 South (exit after the traffic light at Landing Lane). Cross the Raritan River on the John Lynch Memorial Bridge. Continue on Route 18 South. Stay on the right hand local lanes and exit onto Commercial Avenue. Make a right at the first light onto Neilson Street. Make the next left onto Elijah's Way. The parking deck entrance for the Public Safety Building is your next left on Elijah's Way.