



# HIV HEALTH SERVICES PLANNING COUNCIL

## MIDDLESEX-SOMERSET-HUNTERDON TGA

*Ryan White HIV/AIDS Treatment Extension Act of 2009*

To: Planning Council Members and Guests  
From: Planning Council Staff  
Re: HIV Health Services Planning Council Meeting Materials  
Date: January 28, 2016

**Natalie Aloyets Artel (Planning Council Support).....848-932-0530**

**Terri Fox (Quality Management & Program Support).....848-932-0537**

**Donna Van Alst (Principal Investigator).....848-932-0531**

The following materials are enclosed for your review prior to this month's meetings:

- ❖ February Calendar of meetings
- ❖ February Planning Council Meeting Agenda
- ❖ Committee Meeting Minutes, November, 2015
- ❖ Directions to meetings

You can access information about the Planning Council, our meeting minutes, and much more on the Planning Council website. Check us out at <http://www.centralnjhivplanningcouncil.org>

For any questions or concerns, contact Natalie Aloyets Artel at 848-932-0530

# February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	<b>1</b>	<b>2</b> 6pm Planning Council (Hyacinth)	<b>3</b>	<b>4</b> 2pm Priorities (Institute for Families)	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> 10am NJ HIV Planning Group (Cook Campus Center)  1pm Our Voices (Hyacinth)	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b> 2pm EIIHA (Institute for Families)	<b>24</b> 3pm Executive (Institute for Families)	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>					
						<b>2016</b>

# HIV HEALTH SERVICES PLANNING COUNCIL

MIDDLESEX-SOMERSET-HUNTERDON

---

## Agenda Planning Council Meeting 6pm, February 2, 2016 Hyacinth AIDS Foundation

- I. Welcome Statement
- II. Sunshine Law
- III. Introductions
- IV. Reading of Mission Statement/Moment of Silence
- V. Evaluation Form
- VI. Roll Call of Voting Members
- VII. Approval of Minutes from January, 2016 (Quorum to Approve)
- VIII. Approval of Agenda for February, 2016 (Quorum to Approve)

**Please keep in mind your conflict of interest when you vote.**

Conflict of interest is defined as an actual or perceived interest, financial or otherwise, by a PC member in an action which results, or has the appearance of resulting, in personal, organizational (programmatic and service category), or professional gain

- IX. Administrative Agent Report
- X. Reports
  - Executive Committee
  - Priorities/Service Standards/Comprehensive Care Plan Committee
  - Membership and By-Laws Committee
  - Administrative Assessment and Quality Review Committee
  - Our Voices “Client Caucus”
  - Early Identification of Individuals with HIV and AIDS (EIIHA)
  - NJ HIV Planning Group
- XI. Case Management Coordination Update
- XII. Old Business
  - Planning Council Chair, Vice Chair, and Membership Chair Elections
- XIII. New Business
  - Loretta Dutton – State Update
    - Role of Case Managers in Health Insurance Premium Program
    - Home Care - Hunterdon Medical Center
- XIV. Announcements/Agency Updates
- XV. Public Forum
- XVI. Adjournment

### **The Sunshine Law**

“The notice of this meeting pursuant to the Open Public Meeting Act of NJ S.A10:4-10 has been complied with and shall be entered in the minutes of this meeting.”

### **Welcome Statement**

Welcome to the HIV Health Services Planning Council meeting of the Middlesex-Somerset-Hunterdon Transitional Grant Area. We meet at 6pm, the first Tuesday of each month at the Hyacinth AIDS Foundation in New Brunswick. The meeting open is to all who wish to attend. We request that everyone adhere to the ground rules on the back of the agenda. Thank you.

### **Ground Rules for the Meeting**

- The purpose of this meeting is to plan HIV services in Middlesex, Somerset, and Hunterdon counties that are funded through the Ryan White Part A Program.
- We encourage participants to be open-minded and flexible and to honor individual difference and diversity.
- The Chair is responsible for running today’s meeting. Everyone is expected to respect the Chair’s authority.
- You may ask a question anytime during the meeting. If you wish to ask a question, please raise your hand and wait for the Chair to recognize you.
- Due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Planning Council meetings are recorded and minutes are available to the public.
- We discourage sharing private information such as your HIV status. If private information is shared during the meeting, we expect that all who attend the meeting will keep this information confidential.
- The Planning Council’s role is to discuss service categories, not individual providers. Issues with individual providers should be directed to the Middlesex County Department of Community Services, Office of Human Services.
- Please keep your comments respectful aimed at improving services

### **Tenets of the HIV Health Services Planning Council**

#### **Statement of Purpose**

To improve and ensure the quality and availability of care for individuals infected with, or affected by HIV who reside in or receive services in the Middlesex-Somerset-Hunterdon TGA.

#### **Mission Statement**

The mission of the Planning Council is to establish and implement a comprehensive plan for the organization and delivery of HIV related services as described in the Ryan White HIV/AIDS Treatment Extension Act of 2009.

#### **Goals of the HIV Health Services Planning Council**

- To identify HIV needs, prioritize service interventions, and recommend allocations to meet the priority service needs in the TGA.
- To develop a Comprehensive HIV Care Plan describing the continuum of care to meet HIV needs in the TGA.
- To develop collaborative partnerships to facilitate the implementation of the comprehensive HIV care plan.
- To evaluate the effectiveness of HIV services in the TGA.
- To assure the rapid disbursement of Part A funds to meet HIV needs.
- To manage the operations of the HIV Health Services Planning Council.

# HIV HEALTH SERVICES PLANNING COUNCIL

MIDDLESEX-SOMERSET-HUNTERDON

---

## Planning Council Meeting Minutes 12pm, January 7, 2016 Cook Campus Center

**Attendance:** Anne Abbatiello, Janice Chapin, Vanessa Cheek, Conneil J. Gavin, Sylvester Graham, Edward Kelly, Maureen McKinley, John Marcinkiewicz, Roseann Marone, Nerlene Mayers, Joy Melendez, Steve Pitts, Bobby Rosenberg, Ricardo Salcido, Barbara Schlichting, Stephen Sidorsky, Han Le, Jacquelyn Williams, Idalexa Fernandez, Brigitte Nyandja, Dennis Longo, Harold Gordner, Johanna Moore-Valverde, Michael Clark, Chelsea Betlow, Jean Richmond, Sharell Strond, Erika Barrero, Michele Moscaritolo, Lucy Counts, Terri Fox, and Natalie Aloyets Artel.

The meeting achieved quorum 14 out of 18 members are present

The meeting was called to order by Conneil J. Gavin at 12:30pm.

The Welcome Statement and the Sunshine Law were read.

### **Review of Minutes**

November, 2015 minutes - 1<sup>st</sup> Janice Chapin; 2<sup>nd</sup> Maureen McKinley - 13Y:0N:0A - minutes approved

### **Review of Agenda**

January, 2016 agenda - 1<sup>st</sup> Maureen McKinley; 2<sup>nd</sup> Ricardo Salcido - 13Y:0N:0A - agenda approved

### **Action Items**

*Assessment of the Administrative Mechanism Final Report*

Motion to approve the Assessment of the Administrative Mechanism. Roll call vote.

1<sup>st</sup> Janice Chapin; 2<sup>nd</sup> Ricardo Salcido 13Y:0N:1A - motion approved

*Bylaws Amendments*

Motion to approve the bylaw amendments. Roll call vote.

1<sup>st</sup> Bobby Rosenberg; 2<sup>nd</sup> Roseann Marone 13Y:0N:1A - motion approved

### **Administrative Agent Update:**

Lucy Counts reported that they are awaiting the HRSA site visit final report. They plan to review and respond to the report. Lucy Counts added that the county has revised the membership process for Freeholder approval which should allow prospective applicants to councils to move through the county process more quickly. Lucy Counts added that they are completing the 2016 RFA's and that they will soon move to an electronic submission process.

### **Reports:**

*Executive Committee:*

N/A

*Priorities Committee:*

Roseann Marone reported that the Committee is working on the Integrated Care Plan and also updating service standards.

***Membership and By-laws Committee:***

N/A

***Administrative Assessment and Quality Review Committee:***

N/A

***Our Voices Client Caucus Committee:***

Sylvester Graham reported that the Committee hosted Deloris Dockrey who conducted a focus group related to the Stigma Index project. Sylvester Graham also noted that the Committee began to discuss and debrief about World AIDS Day.

***Early Identification of Individuals with HIV/AIDS Committee:***

Nerlene Mayers reported that Chelsea Betlow gave the State update to the Committee. She discussed the pilot Prep program that will include risk counseling. Chelsea Betlow also gave an update on the HRSA Part B site visit. Nerlene Mayers added that Mary Kate, the Elijah's intern discussed the social media needs assessment project. She will be doing key informant interviews with prevention and outreach providers. Nerlene Mayers noted that the Committee agreed to have the meeting monthly the 4<sup>th</sup> Tuesday of each month at 2pm.

**Case Management Coordination:**

Terri Fox reported that the group discussed the housing program and access to it. The group also discussed the RSR service report which is due to HRSA. Terri Fox also noted that the group discussed ideas for a cross over event for this year. Terri Fox noted that there will not be a January meeting.

**Consumer Quality Workgroup**

N/A

**Old Business:**

N/A

**New Business:**

*2016 Nominations*

The Planning Council submitted nomination for the Chair, Vice Chair, and Membership and Bylaws Chair.

**Announcements**

Roseann Marone announced that her program hired Donna Fong as their new family case manager.

**Public Forum:**

**Adjournment:**

1<sup>st</sup> Ed Kelly; 2<sup>nd</sup> Maureen McKinley

**\*\*\* The next meeting will be at 6pm, Thursday, February 2<sup>nd</sup> at Hyacinth.**

# HIV HEALTH SERVICES PLANNING COUNCIL

MIDDLESEX-SOMERSET-HUNTERDON

---

## Membership and By-Laws Committee

November 10, 2015

2pm, 390 George Street 6<sup>th</sup> floor

**Attendants:** Janice Chapin, Ricardo Salcido, Stephen Sidorsky, and Natalie Aloyets Artel.

**Introductions:** Stephen Sidorsky called the meeting to order at 2:10pm. The members present introduced themselves.

**Meeting minutes:** The September meeting minutes were reviewed and approved.

1<sup>st</sup> Steve Sidorsky 2<sup>nd</sup> Ricardo Salcido - 2Y:0N:1A

### Administrative Agent

N/A

### Old Business:

N/A

### New Business:

#### *Membership Review*

The Committee reviewed the current membership. They reviewed the membership summary and discussed how our membership reflects the epidemic of HIV/AIDS in our TGA. We currently have 18 members; 8 of who are unaffiliated consumers (44%). There are 4 prospective members, three of whom are unaligned consumers and one a prevention provider in the membership pipeline.

9 Caucasian (43%)

5 African Americans (33%)

2 Hispanic (14%)

1 Asian (5%)

1 American Indian (5%)

9 Male (50%)

9 Female (50%)

The Committee reviewed the status of our TGA meeting the HRSA categories. The Medicaid representative category and local health remain unfilled.

#### *Attendance Review*

The Committee reviewed attendance. Natalie Aloyets Artel reported that Anne Abbatiello will soon return from her leave of absence. Three members: Christina Nash, Ursula Smith, and Brian Robles resigned. There are also three individuals with three absences. The Committee asked Natalie Aloyets Artel to talk with them about this and follow up with an email.

#### *Recruitment Review*

N/A

#### *Review of Prospective Planning Council Members*

N/A

*Bylaws Review*

Ricardo Salcido suggested the Committee revise the attendance guidelines for unaligned consumers making the policy more flexible allowing more consumers to participate without being penalized. Ricardo Salcido suggested allowing one additional absence for unaffiliated consumers. He also suggested adding a minimum to the leave of absence policy to make it clearer. The Committee agreed with both suggestions and will rewrite the bylaws pertaining to attendance and leave at the next Committee meeting.

**Announcements:**

N/A

**Adjournment:** 1<sup>st</sup> Ricardo Salcido; 2<sup>nd</sup> Janice Chapin

**\*\*\* The next meeting is on Tuesday, January 19<sup>th</sup> at the Institute for Families.**



# HIV HEALTH SERVICES PLANNING COUNCIL

MIDDLESEX-SOMERSET-HUNTERDON

---

## **Administrative Assessment & Quality Review Committee Meeting Minutes Somerset Treatment Services 2pm, September 16, 2015**

**Attendance:** David Jones, John Marcinkiewicz, Maureen McKinley, Ricardo Salcido, Barbara Schlichting, Terri Fox, Chris Fisher, and Lucy Counts.

### **Review of April minutes:**

1<sup>st</sup> Maureen McKinley; 2<sup>nd</sup> Ricardo Salcido – 3Y:0N:0A – motion passes

### **Administrative Agent Report:**

Lucy Counts reported that the grantee put out an RFA for housing and health insurance cost sharing assistance services. They got one response to the housing RFA and that program should begin soon. Lucy Counts added that the grantee is working on the FY 2016-17 grant. Lucy Counts added that our TGA got the guidance for the Integrated Care Plan (formally Comprehensive Care Plan). The plan is due in 2016. Lucy Counts noted that our project officer noted that webinar on the guidance will be rerun since so many individuals could not get on the call. Lucy Counts added that the HRSA monthly call has been rescheduled to Monday, September 21<sup>st</sup>.

### **Quality Management:**

Terri Fox is working on the grant and statewide reports. Terri Fox noted that 93% of our clients have prescriptions for ARV's and 85% are viral load suppressed, 78% have continuous retention, and 13% have the gap measure meaning 13% are not seen 2x a year. Terri Fox noted that when you look at the data by age those who are younger 25-34 years in particular have lower viral load suppression. Terri Fox added that those with Medicare had higher viral loads, although she notes this was a smaller group. Terri Fox noted that she is writing up all this data in the grant. Terri Fox added that the Consumer Quality Workgroup is meeting at the end of this month. Terri Fox asked the group their opinion about whether to do the housing roundtable or also do one for health insurance premium cost sharing or both. The group felt that both are important.

### **Expenditure Analysis by Service Category:**

Chris Fisher reported that that most agencies are billing well. Chris Fisher is following up on the billing. Chris Fisher noted that we are at 5.7% underspent for this grant year which is okay at this point in the year because it evens out later in the year.

### **Service Utilization Update:**

N/A

### **Old Business:**

*Assessment of the Administrative Mechanism Final Report (Draft)*

Barbara Schlichting reviewed the report and summarized the results and conclusions of the 2014-15 assessment of the administrative mechanism. The AAQR Committee commends the grantee on the high scores of the report. Terri Fox noted that some edits should be made to the satisfaction and reimbursement sections to better reflect the survey score responses. The Committee requested that Planning Council Staff made the requested revisions and resend the report to the Committee. The Committee also asked to schedule a conference call to review and vote to approve the report.

### **New Business:**

N/A

**Announcements:**

N/A

**Adjournment**

The meeting adjourned 1<sup>st</sup> Ricardo Salcido; 2<sup>nd</sup> Maureen McKinley

**\*\* The next meeting is scheduled for 2pm, Wednesday, November 18<sup>th</sup> at Somerset Treatment Services.**

# HIV HEALTH SERVICES PLANNING COUNCIL

MIDDLESEX-SOMERSET-HUNTERDON

---

## “Our Voices” Client Caucus Meeting

December 17, 2015

1pm, Hyacinth

### **Introductions:**

The meeting began at 1:00 p.m. with lunch. At 1:15pm, the Chair began the formal part of the meeting with introductions, the reading of the Our Voices/Client Caucus mission statement and a moment of silence.

### **Old Business:**

#### *Stigma Index Focus Group*

Deloris Dockrey from Hyacinth conducted a focus group on the Stigma Index project. Deloris Dockrey is one of the coordinators and is helping develop how the data will be collected. Deloris Dockrey asked about what stigma means and how stigma has been experienced. She also asked for feedback on types of stigma. And what key areas should be covered by the Stigma Index questionnaire.

#### *World AIDS Day Planning*

The Committee reviewed the World AIDS Day debriefing. The group will continue this at its next meeting.

### **New Business:**

N/A

### **Reports:**

N/A

### **Announcements:**

N/A

### **Public Forum:**

N/A

### **Adjournment:**

# HIV HEALTH SERVICES PLANNING COUNCIL

MIDDLESEX-SOMERSET-HUNTERDON

---

## **Early Identification of Individuals with HIV/AIDS Committee**

### **Meeting Minutes**

**October 27, 2015**

**1pm, Institute for Families**

**Introductions:** Marion Goldberg, Iris Gomez, Cindy Leon, Nerlene Mayers, Bobby Rosenberg, Yvette Molina, Elizabeth Rolon, Aissa Oduro, Mary Kate Marasco, Rose Vergara, DreShonda Williams, and Natalie Aloyets Artel

### **Minutes from September, 2015 meeting**

1<sup>st</sup> Bobby Rosenberg; 2<sup>nd</sup> Iris Gomez - motion passed 7Y:ON:OA

### **Administrative Agent Report**

N/A

### **Outreach Report**

DreShonda Williams gave the outreach program report. The program hosted a health fair on Sunday, October 25<sup>th</sup> at the Perth Amboy Moose Lodge. This was a collaborative event. DreShonda Williams added that in October they hosted an event with PRAHD where seven people were tested. There are also plans to host a collaborative event with Street Outreach, Planned Parenthood, and Hyacinth. DreShonda Williams added that the outreach program did outreach at Middlesex County College where they tested thirty people. DreShonda Williams added that she held the first peer training meeting.

Myneka Macenat from Hyacinth reported via email that Hyacinth collaborated with Cindy Leon to host the National Latino AIDS Awareness Day at Eric B. Chandler on October 19th from 10 to 1pm. Myneka Macenat added that they had a table full of HIV/AIDS pamphlets in Spanish, snacks (cookies, and chips), beverages and condoms and lubricants at the table. Myneka Macenat stated that they gave the HIV tester at Eric B raffle tickets to give to the patients that got tested. Myneka Macenat added that after being tested patients received a goody bag with promotional items and was given a chance to win a pinata filled with toys and candy which was placed on the table for all to see.

### **Old Business**

#### *Meeting Date and Time Change*

The Committee discussed moving the meeting to 3pm every 4<sup>th</sup> Tuesday. Natalie Aloyets Artel noted that this was an available time in the IFF conference room schedule. The Committee agreed to this new day and time.

### **New Business**

#### *Prevention, Care, and Treatment Summit*

Natalie Aloyets Artel gave an update on this summit. This was a state wide effort to gather providers involved in prevention, care, and treatment with the goal of reducing state viral load. Loretta Dutton gave a presentation that reducing viral load was the State wide goal for all HIV providers. She asked that providers work extra hard with consumers who do not have a suppressed viral load. The summit included presentations on the Cross Part Collaborative and on the effects of HIV on overall health over time.

#### *Social Media & Outreach*

Yvette Molina presented her intern Mary Kate Marasco who will do her project on HIV outreach and how best to target social media to get the outreach results we want. Mary Kate Marasco explained that she will do an assessment by interviewing providers and consumers to understand our needs, conduct a literature review to

serve as a resource for agencies, develop and facilitate social media training for professional, and develop best practices workshop we can use in our TGA.

*Needs Assessment*

Pam Simone gave an update on the comprehensive Needs Assessment

**Announcements**

N/A

**Adjournment**

1<sup>st</sup> Blanca Jackson; 2<sup>nd</sup> Cindy Leon

**\*\*\*The next meeting will take place at 3pm on Tuesday, December 22<sup>nd</sup> at the Institute for Families.**

# HIV Health Services Planning Council

MIDDLESEX-SOMERSET-HUNTERDON

---

## **Executive Committee Meeting Minutes 3pm, Institute for Families October 28, 2015**

**Attendance:** Ed Kelly, Maureen McKinley, John Marcinkiewicz, Bobby Rosenberg, Barbara Schlichting, Stephen Sidorsky, Lucy Counts, and Natalie Aloyets Artel.

### **Review of September, 2015 Minutes**

Motion to approve August, 2015 minutes

1<sup>st</sup> Barbara Schlichting; 2<sup>nd</sup> Stephen Sidorsky – 3Y:0N:0A

### **Administrative Agent Update**

Lucy Counts reported that the HRSA Site visit is scheduled from December 1<sup>st</sup> through the 4<sup>th</sup>. Lucy Counts noted that there will be a pre site visit conference call to plan the visit. Lucy Counts noted that the site visit team is Durkia Hudson, our new project officer, Mae Rupert the HAB North East branch chief, along with three program, fiscal, and quality management consultants. Lucy counts added that the FY 2016 grant was submitted. Lucy Counts also added that the housing service was funded and approved to begin. Lucy Counts also noted that the Planning Council will need to reallocate some unspent funds. Lucy Counts will email details regarding the spend down to the Planning Council ahead of the next Planning Council meeting.

### **Reports:**

#### ***Priorities, Comprehensive Care Plan, and Service Standards Committee***

N/A

#### ***Membership and By-laws Committee***

Stephen Sidorsky reported that there are four prospective members in the pipeline. Stephen Sidorsky added that one member is on a leave of absence. Three members resigned – Christina Nash, Ursula Smith, and Brian Robles. Stephen Sidorsky also added that one of the linkage to care coordinators and a Part B representative will be applying to join the Council in early 2016.

#### **Administrative Assessment and Quality Review Committee**

Barbara Schlichting reported that the Committee held a conference call to finalize the Assessment of the Administrative Mechanism report. The Committee worked on the summary identifying recommendations for improvement.

#### **Our Voices**

Bobby Rosenberg reported that the Committee conducted World AIDS Day planning, and reviewed the Stigma Program.

#### **Early Identification of Individuals with HIV and Aids (EIIHA)**

Natalie Aloyets Artel reported that the outreach program hosted a health fair on Sunday, October 25<sup>th</sup> at the Perth Amboy Moose Lodge. This was a collaborative event. The outreach program plans to host a collaborative event with Street Outreach, Planned Parenthood, and Hyacinth. The outreach program did outreach at Middlesex County College where they tested thirty people.

Yvette Molina presented her intern Mary Kate Marasco who will do her project on HIV outreach and how best to target social media to get the outreach results we want. Mary Kate Marasco explained that she will do an assessment by interviewing providers and consumers to understand our needs, conduct a literature review to

serve as a resource for agencies, develop and facilitate social media training for professional, and develop best practices workshop we can use in our TGA.

**Quality Management Update:**

N/A

**Review of Planning Council Meeting Evaluations:**

The Committee reviewed the evaluations and requested that Natalie Aloyets Artel look into moving the meeting to a bigger space.

**Review of attendance:**

The Committee reviewed attendance. Natalie Aloyets Artel noted that one person was on a leave of absence, three people resigned, and four are in the prospective membership pipeline.

**Old Business:**

John Marcinkiewicz opened a discussion about continued poor access to mental health services. John Marcinkiewicz noted that need especially in the newly diagnosed. He stated that it's difficult to get consumers in therapy and to see a psychiatrist. Access given the limited number of providers remains a major hurdle.

**New Business:**

*Planning Council Recognition Day*

The Committee agreed to hold this on Thursday, January 7<sup>th</sup> at the Cook Campus Center.

*Prevention, Care, and Treatment Summit*

Natalie Aloyets Artel gave an update on this summit. This was a state wide effort to gather providers involved in prevention, care, and treatment with the goal of reducing state viral load. Loretta Dutton gave a presentation that reducing viral load was the State wide goal for all HIV providers. She asked that providers work extra hard with consumers who do not have a suppressed viral load. The summit included presentations on the Cross Part Collaborative and on the effects of HIV on overall health over time.

**Review of Planning Council Agenda**

The Executive Committee reviewed and approved the November agenda.

**Announcements**

N/A

**Adjournment:**

1<sup>st</sup> Maureen McKinley; 2<sup>nd</sup> John Marcinkiewicz

# Directions to Meetings

- Hyacinth
- Institute for Families
- Somerset Treatment Services



**HYACINTH**  
**317 George Street, Suite 203**  
**New Brunswick, NJ 08901**  
**732-246-0204**

**LOCAL TRAFFIC**

**Take Route 27 into New Brunswick to Nielson Street**

**Turn onto Nielson and proceed to the next light**

**You will be at the corner of Nielson Street and New Street**

**Turn right onto New Street and proceed to the middle of the block**

**Parking will be located on the right**

**Walk up the stairs enter the building**

**Take the elevator to the second floor, Suite 203**

**FROM THE TURNPIKE**

**Exit onto Rt. 18 North**

**Proceed on Rt. 18 North to the New Street exit**

**Take New Street to traffic signal**

**You will be at the intersection of Nielson Street and New Street**

**Proceed on New Street to the middle of the next block**

**Parking will be located on the right**

**Walk up the stairs enter the building**

**Take the elevator to the second floor, Suite 203**

**\*\*\*The Planning Council meeting is in the conference room on the 2<sup>nd</sup> floor in Suite 203.**

**Institute for Families  
55 Commercial Avenue, 3<sup>rd</sup> floor  
New Brunswick, NJ 08901  
732-932-0512 x25745**

**LOCAL TRAFFIC**

**Take Route 18 to Commercial Avenue.**

**Take first right on to Neilsen Street and first left on to Elijah's Way.**

**Park in the deck on your left.**

**FROM THE TURNPIKE**

**Exit onto Rt. 18 North**

**Proceed on Rt. 18 North to Commercial Avenue.**

**Follow directions above**

**Somerset Treatment Services  
118 Westend Avenue  
Somerville, NJ 08876  
908-722-1232**

**DIRECTIONS**

**Take Route 287 north to the Route 22 exit-you will be going west toward Somerville.**

**Take Route 22 for approx. 1 1/2 miles to the exit for Routes 202 and 206 South (Princeton-Flemington).**

**Follow the exit onto 202/206 for approx. 1/2 mile to the exit for the Somerville circle (signs for 206 South-Princeton).**

**Go 3/4 of the way around the circle to the exit for Route 28 East-that is West End Avenue.**

**Go approx 1/4 mile to Middaugh St.**

**Our building is on the corner of West End and Middaugh on the left hand side. It is a large yellow Victorian building. Parking and main entrance are in the rear. Phone # (908) 722-1232.**